



Outdoor Burn Area Cooking, Natural Gas, Open Flame or Heat Producing Device Notice

Complete and sign this Outdoor Burn Area form if you intend to conduct ANY of the following activities within your exhibit space. Cooking, open flame and gas appliances require Fire Marshal approval in advance.

- A 2A40 B.C. fire extinguisher (5 lb. ABC), with a current tag from a licensed fire extinguisher contractor, must be in the exhibit booth for any gas appliances, cooking or open flame.
- A fire extinguisher must be located no more than thirty feet (30') from any cooking, open flame or heat producing appliance.
- The Orange County Fire Marshal requires protective measures to protect attendees from accidental contact with heat producing appliances. This requirement can be met with a minimum 4' space or barrier between attendees and operating appliances or alternate protective measures approved by the Fire Marshal.
- Natural gas may be ordered via OCCC Exhibitor Services.
- This form must be completed and submitted for Orange County Fire Marshal review. The contact telephone number for the Orange County Fire Marshal is (407) 685-9811 if you have any questions regarding heat producing appliances or exhibits.
- Please indicate which, if any, appliance(s) need(s) to be left operating overnight.

Introduction of a hazard deemed unsafe, or out of the ordinary, by the Orange County Fire Rescue Department (e.g. grease-laden vapors, flammable liquids or gases) may require a fire watch for an event and or exhibitor(s).

Please check all that apply:

___ **Fireplaces:** (Specify type of fuel):
Electric: _____ Gas: _____ Wood: _____
(Specify vent type): Vented: _____ Ventless: _____

___ **Grill or Griddle:** (*Specify grill or griddle cooking area dimensions*):
Electric: _____ Gas: _____ Charcoal: _____

___ **Chain Broiler:** (Specify chain broiler cooking area dimensions):
Electric: _____ Gas: _____ Dimensions: _____

___ **Range or Cook Top:** (Specify range cooking area dimensions):
Electric: _____ Gas: _____ Dimensions: _____

___ **Deep Fryers:** (Specify well dimensions):
Electric: _____ Gas: _____ Dimensions: _____

___ **Candles** (only votive or hurricane-enclosed, self-extinguishing candles are permitted)



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___ **“Sterno”** or other jellied fuels must be used in a device designed to prevent container of fuel from tipping over.

Other heat producing device(s) or gas operated device(s): (Please describe or attach appliance literature, including Underwriter’s Laboratories listing information.)

Introduction of a hazard deemed unsafe, or out of the ordinary, by the Orange County Fire Rescue Department (i.e. grease-laden vapors, flammable liquids or gases) may require a fire watch for an event and or exhibitor(s).

Name of Event: _____

Exhibiting Company: _____

Booth Number: _____ Contact Person On-Site: _____

Phone: _____ Fax: _____ Date: _____

Signature Acknowledging Requirements: _____

Upon completion, please return both sides of this form no later than (30) days prior to first show date, to:

Orange County Convention Center Mailing Address (U.S. Postal Service)

Attn: Event Management
Sales, Marketing, Event Management & Exhibitor Services Division
Orange County Convention Center
P.O. Box 691509
Orlando, FL 32869-1509

Orange County Convention Center Express Deliveries (FedEx, etc.)

Attn: Event Management
Sales, Marketing, Event Management & Exhibitor Services Division
Orange County Convention Center
9860 Universal Boulevard
Orlando, FL 32819-8706

Or via fax at (407) 685-9866