



# Indoor Natural Gas or Heat Producing Device Notice

Complete and sign this Indoor form if you intend to use ANY natural gas within your exhibit space. Open flame and gas appliances require Fire Marshal approval in advance.

- A 2A40 B.C. fire extinguisher (5 lb. ABC), with a current tag from a licensed fire extinguisher contractor, must be in the exhibit booth for any gas appliances, cooking or open flame.
- A fire extinguisher must be located no more than thirty feet (30') from any cooking, open flame or heat producing appliance.
- Provide a four-foot (4') space or an alternate protective measure to separate the attendees or general public from any heat producing appliance.
- Natural gas may be ordered via OCCC Exhibitor Services. However, this form must be completed and submitted for Orange County Fire Marshal review. The contact telephone number for the Orange County Fire Marshal is (407) 685-9811.
- Please indicate which, if any, appliance(s) need(s) to be left operating overnight.

**Introduction of a hazard deemed unsafe, or out of the ordinary, by the Orange County Fire Rescue Department (e.g. grease-laden vapors, flammable liquids or gases) may require a fire watch for an event and or exhibitor(s).**

**Please check all that apply:**

\_\_\_ **Fireplaces:** (Specify type of fuel):  
Electric: \_\_\_\_\_ Gas: \_\_\_\_\_  
(Specify vent type): \_\_\_\_\_ Vented: \_\_\_\_\_



# Indoor Natural Gas or Heat Producing Device Notice (con't.)

\_\_\_\_ **Other heat producing device(s) or gas operated device(s):** (Please describe or attach appliance literature, including Underwriter's Laboratories listing information.)

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**Introduction of a hazard deemed unsafe, or out of the ordinary, by the Orange County Fire Rescue Department (e.g. grease-laden vapors, flammable liquids or gases) may require a fire watch for an event and or exhibitor(s).**

Name of Event: \_\_\_\_\_

Exhibiting Company: \_\_\_\_\_

Booth Number: \_\_\_\_\_ Contact Person On-Site: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Date: \_\_\_\_\_

Signature Acknowledging Requirements: \_\_\_\_\_

**Upon completion, please return both sides of this form no later than (30) days prior to first show date, to:**

**Orange County Convention Center Mailing Address (U.S. Postal Service)**

Attn: Event Management  
Sales, Marketing, Event Management & Exhibitor Services Division  
Orange County Convention Center  
P.O. Box 691509  
Orlando, FL 32869-1509

**Orange County Convention Center Express Deliveries (FedEx, etc.)**

Attn: Event Management  
Sales, Marketing, Event Management & Exhibitor Services Division  
Orange County Convention Center  
9860 Universal Boulevard  
Orlando, FL 32819-8706

**Or via fax at (407) 685-9866**