



MARCH 11-13
KENTUCKY EXPO CENTER
LOUISVILLE, KENTUCKY
HPBExpo.com

**VARIANCE, HANGING
SIGN, FOOD/BEV.
APPROVAL REQUEST FORM**

Deadline: February 10, 2023

Exhibitors must complete this form to request approval for any exceptions to the HPBExpo 2023 Trade Show Rules & Regulations, or to receive approval for hanging signs or food and beverage. A \$50 processing fee will be charged for each request item.

Approval Request for:

- Hanging Sign** - will only be considered for island booths
- Food & Beverage in Booth*** - no alcohol service request will be approved to be served prior to 12:00 noon
- Other** - please specify

*Provide a brief description of F&B request: _____

Signature to Confirm Request: _____

TOTAL COST				
	_____ # of requests	X	\$50 =	\$ _____

Payment Options – Please Indicate Your Method of Payment

_____ Check mailed to Hearth, Patio & Barbecue Association, PO Box 412397, Boston, MA, 02241-2397

_____ [Credit Card Authorization Form](#) submitted with order form

_____ Wire Transfer/ACH Payment sent ([contact Show Management for instructions](#))

Send Forms and Questions to Amy Jackson, Senior Manager – Exhibits:

Hearth, Patio & Barbecue Association | 703-522-0086, x125 OR Direct 703-522-4483 | amyjackson@hpba.org